

# The City of Covina



Located 25 miles east of Los Angeles, Covina was incorporated as a General Law City in 1901. Covina is home to just under 50,000 people within its 6.8 square miles. Covina is a well balanced community with a successful blend of residential, retail, service and light manufacturing uses. The assessed valuation is 3 billion. In addition to Covina's very high quality kindergarten through twelfth grade public school systems, you will find several nearby public and private four-year colleges including Cal Poly Pomona and the Claremont Colleges. City Hall is situated near our downtown Metrolink station, which is located along the San Bernardino to Los Angeles line. Downtown boasts a vibrant mix of uses including shopping, housing, entertainment, well known restaurants and coffee establishments and medical facilities

## The Position

A Police Officer patrols an assigned area in the prevention of crime and the enforcement of law and order; carries out special assignments in the protection of life and property; and does related work as needed. For the complete job description please visit our website at [www.ci.covina.ca.us](http://www.ci.covina.ca.us) or call Human Resources at (626) 858-7221.



**Education & Experience:** Any combination of education and experience that has provided the knowledge, skills and abilities necessary for a **Police Recruit**. A typical way of obtaining the required qualifications is to possess a high school diploma or equivalent. Prior experience in law enforcement and successful completion of some college course work in criminology, police sciences or a related field is desirable. Must possess and maintain a valid Class C, California driver license. Must be a U.S. citizen or permanent resident alien who is eligible and has applied for U.S. citizenship. Must be able to attain a Basic POST certificate upon completion of the Police Academy and the service requirements. Age: 21 years of age or older at the time of appointment. A felony conviction will automatically disqualify an applicant from further consideration. After appointment, an employee shall not generally allow any tattoo, brand, unauthorized ornamentation, or scarification on their body to be visible while on duty.

## Compensation & Process

**Salary: \$4,358 - \$5,297/mo.**

For medical and other benefits, please visit our website at [www.ci.covina.ca.us](http://www.ci.covina.ca.us) or call Human Resources at (626) 858-7221



### TEST DATES FOR PHYSICAL AGILITY AND WRITTEN EXAMS

- April 29, 2006
- July 22, 2006
- October 21, 2006

You must apply before the scheduled date to be invited for testing.

All applications will be reviewed for relevant education, experience and other job related qualifications. Those candidates possessing the most desirable and suitable qualifications will be invited to appear for a Physical Agility Examination and a Written Examination. (POST Entry-Level Law Enforcement Exam T-Scores (no older than one (1) year) from other agencies may be accepted. A letter from the agency certifying the T-Score must be attached to the application.) Those successful candidates will be invited to appear for a Qualifications Appraisal Panel to establish an eligibility list. The top seven candidates will be invited to interview with the appointing authority for final consideration. A complete background investigation including a polygraph exam, a psychological examination and a medical examination including drug screening will be performed prior to final hiring. Failure during any phase of the selection process constitutes failure of the entire process. Appointees are subject to an eighteen month probationary period.

The provisions of this bulletin do not constitute an expressed or implied contract. Any provisions contained in this bulletin may be modified or revoked without notice.

If you are interested in applying for this position, you must submit a City of Covina application to the Human Resources Department at 125 East College Street, Covina, CA 91723. You can call for an application at (626) 858-7221 or visit our website at [www.ci.covina.ca.us](http://www.ci.covina.ca.us).